

Business and Economics vocabulary pdf

a deal	corporate spirit
a bargain	day off
a blue-collar worker	delivery
a career	dismissal
a company	employee
a copy machine	employers
a factory, a plant	employment agency
a job center	faulty
a job interview	field
a job offer	global, worldwide
a junior executive	industrial
a lawsuit	industry
a maker	integration
a meeting	job
a partner	join-stock company
a partnership	manager
a product	manufacturer
a salary rise	mass production
a salary, a wage	merger
a senior executive	occupation
a shareholder	office hours
a subsidiary	operating income
a takeover	organized labour
a trainee	overheads
a workshop	paperwork
adult education	pensioner, retiree
an entrepreneur	perk
an executive	personal assistant
an incentive	premises
an office	premium
apprentice	private company
badly-paid	private sector
board	production costs
bookkeeping, accounting	profit
brand	profit margins
career	profitability
chairman of the board	profitable
Chief executive Officer (CEO)	public company
Chief financial Officer (CFO)	public sector
Chief technical officer (CTO)	quality standard
colleague	raw materials
company	recycling
competition	refurbishment
consumer	research and development (R & D)
consumer goods	shelf life

skill
staff
staff canteen
stock
stock exchange
store floor
strike
supplier
temporary worker
the sales manager
the workforce
time sharing
trade-union
trade-unionist
training
training period
turnover
underpaid
unemployed
unemployment
vacancy
VAT (value added tax)
vocational training
well-paid
workforce
working conditions
workstation

to outsource
to produce
to promote from within
to resign
to restructure, to reshape, to overhaul
to retire
to run a company
to take a day off
to take courses
to upgrade
to work as ..
to work full-time
to work half-time
to work long hours
to work overtime
to work part-time

USEFUL VERBS

to go to work
to advertise
to apply for a job
to be in charge of
to be on strike
to do day / night shift
to earn a living, to make a living
to expand
to file for bankruptcy
to fire
to forecast
to found, to create a firm
to go bankrupt
to grant a discount
to hire
to look for a job
to make someone redundant
to manage a firm
to market a product
to merge