## Structuring what you want to say

## At first glance/sight... After all / All in all All things considered,... And so on. Briefly,... / Put briefly, ... Either... or... Firstly / Secondly In fact, ... / As a matter of fact,... /The thing is,... In the first place / In the second place... Lastly, ... Neither... nor... On the one hand / On the other hand The fact is that... The funny thing is...

Then ...

To sum up, ...

To begin with, ... / First,...

To make a long story short,...